Guidelines for Author

The manuscript text general guidelines are as follows:

1. The manuscript is the authentic research result that has not been published or accepted for publication elsewhere, either in electronic or printed form.
2. The manuscript does not contain any plagiarism elements. Therefore, work and/or words from other publications must be appropriately cited or quoted. The editorial board will directly reject the text that indicates plagiarism.
3. The manuscript should be written under the guidelines of JAVANOLOGI: International Journal of Javanese Studies. Thus, the manuscripts that do not adhere to the guideline will be returned to the author before the reviewing process.
4. The manuscript must be typed in Microsoft Word (.docx) and written in good English (American or British usage is accepted, but not a mixture of these).
5. The manuscript should consist of twenty (20) to thirty (30) pages in length including references, pictures, and tables. Meanwhile, the format of the text is:
    1. A quarto paper size (A4)
    2. Garamond font and 12pt in font size
    3. 1-line spacing
    4. Not separated into two columns.
    5. Margins are set; 40 mm at left, 30 mm at right, 30 mm at bottom and 40 mm at top.
6. The manuscript should contain several aspects of a scientific article as follows:
    1. Title of the article
    2. Author's name (without academic title) with the affiliated institution's address, and email address
    3. Abstract and Keywords
    4. Introduction
    5. Research Methods
    6. Discussion and Result
    7. Conclusion
    8. References.
7. The subtitles in the manuscript must follow the format below:
    1. The subtitles included in the body part of the manuscript (Introduction, Research Methods, Discussion and Result, and Conclusion) should be numbered in the Arabic numbering order started from one.
    2. The subtitles are written in **bold**, Sentence case, left text alignment without underline.
    3. The next expanded subtitles should be written in **bold**, Sentence case, left text alignment and the numbering format level two.

8. The manuscript which contains tables and picture should be set as follow:
    1. Each picture must be given a caption (Figure Caption) below the picture and be numbered in Arabic numbering format followed by the picture title.
    2. Each table must be given a table title (Table Caption) above the table and be numbered in Arabic numbering format followed by the table title.
    3. The table should not contain vertical lines, while horizontal lines are allowed only for the important point.
    4. The picture, the table, and the chart have to be placed in the center between text groups. If it has a bigger size, it can be placed in the center of the page.
    5. The tables and pictures are placed in the text group after the referenced tables or pictures.
    6. The pictures attached should be able to be printed well (font size, resolution, and line space is clearly seen).
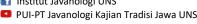
The Guidelines for the Manuscript Body Text

The basic organization of the manuscript would appear as:

First Section
1. **Title:** The title should be informative, brief, clear, and pinpoint with the issues that will be discussed. It cannot have diverse multi-interpretations or contain any uncommon abbreviation. The main ideas should be written first and followed then by their explanations. The title should be no more than twelve words and written in 12pt font size, Sentence case, **bold**, and put in the center text format.
2. **Author(s):** The author's name is written without academic title and followed by the affiliation/institution's address, and email address.
3. **Abstract:** The abstract has to be written within 250 words maximum.
4. **Keywords:** After the abstract, provide three to five keywords, use British or American spelling (not a mixture of these), and avoid general and plural terms and multiple concepts (for example, "and", "of").

Body of the Manuscript:

1. **Introduction:** The introduction must contain (shortly and consecutively) a general background and a literature review (state of the art) as the basis of the brand-new research question, statements of the brand-new scientific article, main research problems, and the hypothesis. In the final part of the introduction, the purpose of the article writing should be stated. In the scientific article format, it does not allow to write down the references as in the research report. They should be represented in the literature review to show the brand new of the scientific article.
2. **Research Methods:** The method is implemented to solve problems, including analytic methods. The methods used in the problem solving of the research are explained in this part.
3. **Discussion and Result:** This part consists of the research results and how they are discussed. The results obtained from the research have to be supported by sufficient data. The research results and the discovery must be the answers or the research hypothesis stated previously in the introduction part.
4. **Conclusion:** This is the final part containing conclusions and advice. The conclusions will be the answers to the hypothesis, the research purposes, and the research discoveries. The conclusions should not contain only the repetition of the results and discussions. It should be the summary of the research results as the author expects in the research purposes or the hypothesis. The advice contains suggestions associated with further ideas from the research.

Closing Section:
1. **References:** All the references that used in the article must be listed in this part. In this part, all the used references must be taken from primary sources (scientific journals and the least number is 80% from all the references) that were published in the last ten years. Each article should have at least ten references.